



Club Manager

- **Cambridge Racquets Club**

We are a community club based in Cambridge, providing squash and tennis for people of all ages and abilities. We are proud of the top class facilities and programmes we offer to our community, and our strong member base and friendly atmosphere make the club the first port of call for squash and tennis in the region.

An exciting opportunity is now available at our Cambridge club. If you have initiative, drive and commitment to the sport industry we want to hear from you.

As Club Manager you will be responsible for the delivery of excellent member experiences. Through effective management you will increase membership numbers, maximise sponsorship opportunities, execute coaching programmes, and manage the day-to-day operation of the club.

What we need from you:

- Strong communication skills
- A passion for customer service
- Knowledge of squash and/or tennis
- Understanding of club sport and related issues
- The ability to understand and present financial information
- Experience in accounts payable, accounts receivable, account reconciliation, and an appreciation of month/ year end closing process
- Intermediate computer skills
- Experience with grant funding applications is a bonus!

In return for your outstanding skills, you will get the opportunities to challenge and grow your career and contribute to the success of the Cambridge Racquets Club. We will offer a competitive remuneration package and an exciting place to work.

This is a great career development opportunity. If you have any questions about the position, please contact Tracy Bowell on 021 189 0571.

For a copy of the job description, please visit www.crc.org.nz, or to apply please email your CV and cover letter to tracyabowell@gmail.com

Applications close: 5.00pm Sunday 13th February 2022